

regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit and the report is sent to the Management for review. Any queries, in the process of audit are attended immediately along with the supporting documents within the prescribed time limits. The institution had not come across with any major audit objection during the year.

Auditors from the Department of Higher Education and Accountant General Office carry out an external financial audit as per their time schedule and the report is forwarded to the Government. The Government audit has been completed till the year 2019-2020.

File Description	Documents
Paste link for additional information	https://siwscollege.edu.in/i-q-a-c/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.05

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The chief source of revenues for the organization is Grants-in-aid from the government, fees collected from students and interest from fixed deposits. The funds received are utilized for the holistic development of students by conducting academic events, co-curricular and extra-curricular activities. The institute plans a budget well in advance, which is approved by the management.

The fees collected from the students are as per the University of

Mumbai circulars issued from time to time. Receipts are issued against each payment received.

Salary to staff and other expenses of Grant-in aid sections are incurred out of Grant received from the Government, whereas the expenses of Self-financing section are incurred from the fees collected from students.

Optimal utilization of funds is ensured through:

- The budget is efficiently utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets.
- Adequate funds are allocated for effective teaching-learning practices that include conduct of FDPs/conferences/seminars/workshops.
- Enhancement of library facilities is done through appropriate utilization of funds every year.
- Adequate funds are utilized for development and maintenance of infrastructure.

College has a statutory Purchase Committee which deals with all matters pertaining to procurement, scrutiny of quotations and ensures proper documentation.

File Description	Documents
Paste link for additional information	https://siwscollege.edu.in/wp-content/uploads/2022/02/8-Resource-Mobilization-Policy.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for implementing the quality assurance strategies and processes by fulfilling the following functions:

- Prepare a perspective plan and monitor its' implementation
- Preparation of academic calendar
- Enhance the quality of the teaching learning process and suggest quality improvement measures to be adopted
- Develop and implement innovative teaching methods using ICT

enabled tools

- Strengthen the library resources of the college
- Devise a learner centric environment conducive for quality education
- Implementation of online feedback mechanism from various stakeholders, its scrutiny and taking the necessary actions
- Organization of workshops / conferences / seminars on innovative and relevant topics
- Organizing certificate courses that enhance employability skills
- Develop leadership quality in teachers by forming committees / associations and involving staff members in formulating and executing the decisions.
- Overseeing the maintenance of existing infrastructure and suggesting for up-gradation and relevant purchases
- Initiating processes such as Management Information System (M.I.S.), website development, cashless fee collection, timely submission of data to AISHE, University and government authorities.
- Prepare the Annual Quality Assurance Report (A.Q.A.R.) as per guidelines and parameters of N.A.A.C. and duly submit to N.A.A.C.

The I.Q.A.C. has discussions and deliberations in its meetings, maintaining transparency in the decision making process.

File Description	Documents
Paste link for additional information	https://siwscollege.edu.in/i-q-a-c/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution has an integrated framework for Quality Assurance of the academic and administrative activities. The operational procedures and activities are so framed to initiate the quality of teaching learning process for the welfare and holistic development of the students.

- Yearly Academic Calendar of the routine events like exams and other curricular and co-curricular activities is prepared and printed in the college prospectus and uploaded on the website.

- I.Q.A.C. ensures Fifteen Week Academic Plan (90 days schedule) is prepared by all the faculty members for all the courses to ensure the commitment of completion of syllabus prior to examinations
- The teaching-learning process is facilitated through qualified, trained and experienced faculty with support from office staff.
- I.Q.A.C. aims at ICT enabled education in order to enable students to enjoy the learning process as they acquire new skills and knowledge. The infrastructure has been strengthened through smart classroom, seminar rooms and OHPs to support this.
- Feedback is done to evaluate the performance of staff and students and it has been an effective means to make plans for further improvement and enhance quality education

File Description	Documents
Paste link for additional information	https://siwscollege.edu.in/i-q-a-c/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://siwscollege.edu.in/wp-content/uploads/2022/02/Annual-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security:

The security personnel screen all visitors and permit entry only after following strict entry procedure and display of photo identity card is mandatory for staff and students. Campus is under CCTV surveillance. Women security staff are deployed, so that girls find it safe to discuss any issues they face.

b) Counselling Cell: The College has a Counselling cell wherein teachers are allotted duties under the mentor-mentee system to take care of their group of students.

c) Common Rooms: There are separate rest rooms for male and female students in the college.

Sanitary pad vending machines and incinerators are installed in the ladies common room and in ladies washrooms.

d) Discipline Committee: The Discipline Committee ensures that there is no gender bias and keeps an eye on the working of all the employees and the activities of the students within the institution. There is zero tolerance against eve-teasing/ragging.

e) Seminar & Workshops:

The Women Development Cell, N.S.S. and D.L.L.E. organize gender sensitization programs to create awareness on gender equity, women's rights and women empowerment.

The College has an MoU with N.G.O. Stree Mukti Sanghatna to conduct seminars and short plays to sensitize students on gender issues.

File Description	Documents
Annual gender sensitization action plan	https://siwscollege.edu.in/wp-content/uploads/2022/06/20-21-7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://siwscollege.edu.in/wp-content/uploads/2022/06/20-21-7.1.1-Geotagged-photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

Solid waste generated in the campus is handed over to Municipal corporation for disposal and recycling. Materials to be recycled at the institution level are segregated from the disposable waste and discarded through the scrap dealer from time to time.

Liquid waste management

Liquid waste from the college is connected to the municipal sewage system. Scale of chemicals to be used for experiments is judiciously reduced to minimize the use of chemicals, solvents and the resultant waste products. Suitable safer alternatives are used.

Biomedical waste management

Science students are informed of their course about biological

hazards, safety precautions to be taken in the Microbiology laboratory and the right practices to be followed to 'reuse' as well as discard experimental wastes.

E-waste management

Electronic gadgets and instruments are repaired and maintained as per requirement. The computers and printers in the college are maintained by in-house staff.

Waste recycling system

All e-wastes are collected and disposed in a safe, efficient, sustainable and environment friendly way through the Bombay Municipal Corporation

Hazardous chemicals and radioactive waste management

Hazardous chemicals in the laboratories are diluted adopting suitable techniques and disposed off. Radioactive substances are not used in our laboratories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p>	<p>A. Any 4 or all of the above</p>
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facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Southern Cultural Association :

Onam, Pongal, Pattimandram and Thirukural recitation are celebrated by the association in which all students and staff participate getting to know the culture and tradition of Southern States.

Marathi Vangmay Mandal :

The traditions of Indian states are depicted through short plays, dances, variety of rangoli, culinary competitions are organized by the association.

Literary Associations :

The Literary Associations organize activities like essay writing, letter writing, poetry writing and short story writing competitions in which students of all origins participate irrespective of their caste, creed or language.

Students' Council :

Students' Council organizes programs on Gurupournima and Teachers' day every year to show reverence to teachers. This helps to

