Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**S.I.W.S. N.R. SWAMY COLLEGE OF COMMERCE & ECONOMICS AND SMT. THIRUMALAI COLLEGE OF SCIENCE**
Name of the head of the Institution	**Dr. Usha Sukumar Iyer**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02224118658**
Mobile no.	**9820163287**
Registered Email	**iqac.siws@gmail.com**
Alternate Email	**siws@siwscollege.edu.in**
Address	**Plot No. 337, Sewree - Wadala Estate, Major R. Parameshwaran Marg, Wadala West**
City/Town	**Mumbai**

State/UT	**Maharashtra**
Pincode	**400031**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mr. Vaibhav Banjan**
Phone no/Alternate Phone no.	**02224180390**
Mobile no.	**9820163287**
Registered Email	**iqac.siws@gmail.com**
Alternate Email	**siws@siwscollege.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://siwscollege.edu.in/wp-content/uploads/2021/08/AQAR-2018-2019_Final.pdf**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://siwscollege.edu.in/academic-calendar/**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreation	Validity	
				Period From	Period To
1	B+	76.50	2004	16-Feb-2004	15-Feb-2009
2	B	2.86	2013	23-Mar-2013	22-Mar-2018

6. Date of Establishment of IQAC	04-Apr-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC to organize FDP by college	04-Jan-2020 1	11
Discussions of teaching staff members with Dr. P. V. Parmeswaran (SIWS Managing Committee Member)	19-Nov-2019 1	50
Lecture by Dr. Piers Bursill Hall (University of Cambridge, England) on the topic	18-Nov-2019 1	90
Career Guidance and Placement Opportunities lecture	23-Oct-2019 1	90
IQAC Meeting regarding finalization of AQAR draft	25-Sep-2019 1	10
Seminar by Technoserve on Career Guidance	01-Sep-2019 1	33
Digital Marketing - short term course	20-Aug-2019 10	12

CS as a Career Workshop	30-Jul-2019 1	200
Orientation Programme for first year learners	09-Jul-2019 6	650
Meeting of IQAC to discuss about organizing programs for quality improvement	29-Jun-2019 1	13

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(1) Feedback of teachers, students and parents initiated and analysed by IQAC. (2) Scrutiny and evaluation of Academic Performance Indicators of teachers eligible for placement. (3) Staff encouraged to pursue higher education, research and skill development (4) Maintain statistics of students' attendance and results (5) Student centric seminars / webinars / certificate courses organized for overall development of students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curricular: To communicate the updated syllabus of all the programmes to the stakeholders.	Updated syllabus of all the programmes communicated to stakeholders through the college website. The Program Outcomes, Course Objectives and Course Outcomes uploaded on college website for easy access to all the stake holders.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
I.Q.A.C.	15-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	05-Feb-2020

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System is a very strong tool available in the Institution to assist administration for planning, organizing, executing, monitoring, control and evaluation of the process efficiently. Computer acts as a repository of all the data. Internet is the powerhouse of knowledge and information sharing. Management Information System is implemented in the following areas (1) Admission process (2) Administrative Procedures including Finance (3) Examination Fees Acceptance (4) Student Records (5) Evaluation and examination procedures (6) College Library Management Information System is extensively used for the purpose of smooth conduct of examination and examination result processing for timely declaration of results. Since the launch of Credit based grading system, it is important to maintain the student's database and college level examination records of all the candidates. The Management Information System extensively helps in the same. Management Information System also helps for generation of reports required to be submitted to the University, result summary, consolidation of result, examination form generation, seating arrangement report, hall ticket generation, result processing, moderation, revaluation, etc. All the information regarding admission procedure, course fees, scholarships and freeships, college facilities, college level committees, brief outline of syllabus and academic calendar is printed in college prospectus. The prospectus copy is provided

to all the students when they take admission form. The same prospectus is also uploaded in the college website. College provides internet facility to the students to fill online admission form. Software generates reports regarding number of applications received, merit lists, number and list of students admitted, fees collection in online mode, receipt generation and confirmation of admission. The same data is also useful for enrolment of students to the University online portal. College library also makes extensive use of Management Information System. All the library books are barcoded and arranged systematically. In addition, the library also has subscription of NList and Web OPAC. Faculty members are given access to online journals and ebooks. This helps in faster search of books, journals and eresources of interest. Newspapers and Research Journals' subscriptions are renewed. The college has an Information Cell to which all the departments and associations submit reports of their activities and captioned photographs. The cell then compiles all this information and submits it to the Principal. The college management is keen on college activities and takes a review of the activities in their monthly meetings. The Principal presents the monthly report to the management. The same information with photographs are uploaded in the college website. Reports regarding scholarships, free ships endowment prizes, financial support to students available from office. Biometric system is used for recording faculty attendance and maintaining Leave Records.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The South Indian Welfare Society's main focus is to take all efforts for student welfare. The college is affiliated to the University of Mumbai. The college management, Principal, I.Q.A.C. and administration encourage organization of academic activities. (1) Time Table: The time table is prepared prior to the reopening of the academic year and is circulated among the faculty members and displayed on notice boards for the students. The Faculty members plan academic activities based on the time table. (2) Teaching Plan: The teachers are encouraged to frame a 15 week teaching plan so that the syllabus can be covered systematically. It ensures 90 days of teaching for each term and also specifies the tentative date of completion of topics as per syllabus for each class and division. (3) Departmental Meetings: At the beginning and end of each semester, departmental meetings are conducted to discuss and suggest on the execution of syllabus and examinations by each department. All meetings are chaired by the Head of Department while minutes of the meeting are recorded by departmental staff. Monthly staff meetings help teachers to track execution of the plan, speed up the efforts if needed, as well as alter the plans if required. At the end of each semester, a syllabus completion report is submitted by all teachers signed by the respective Head of Department and the Principal. (4) Mentoring System: Each class is allotted a class teacher in the interest of giving personal attention to students(and thereby promote their wellbeing. The class teacher under the guidance of the Vice principals assists students with academic difficulties through peer support for improving academic performance. If needed, help of the Counselling cell is also taken. (5) Curriculum Enrichment: The University revises syllabi at regular intervals. The teachers actively take part in University level online assessment and moderation so that the results are declared on time. (6) Scheme of Examination: The College follows Choice Based Credit Grading Semester System under the directions of the University of Mumbai. Seminars, workshops, talks by stalwarts in the subjects, guest lectures, remedial lectures, guidance lectures are conducted to enrich curricula. This endeavor enables the students to link their curricular learning with the practical insights of the corporate world. To foster self-confidence and in depth self-learning, students are given topics related to the curriculum for projects, assignments and presentations. This method is very effective as it helps to groom the students' presentation skills and creates confidence for facing job interviews. (7) Feedback System: The documentation regarding all the above stated efforts is submitted to I.Q.A.C. which in turn suggests improvements, if any. IQAC has also designed an effective mechanism

to monitor effective curriculum delivery through interaction with students and feedback. An online feedback system is evolved by I.Q.A.C. where in students give feedback regarding teacher's academic performance. The feedback is analysed, interpreted and communicated to concerned staff for further action. Under the initiative of the Principal, teachers also give feedback of the Principal.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Short term Government Certified Professional Course on Digital Marketing in association with Institute for Design of Electrical Measuring Instruments (IDEMI) Mumbai, Ministry of Small and Medium Enterprises (MSME), Govt. of India	Nil	10/08/2019	10	The rising trend of digitizing businesses has created the need for a new kind of professionals, those well-versed in the business and art of marketing. The course is useful for both commerce and science students.	The course helped participants to gain knowledge and the skills necessary to harness the power of the Internet for the purpose of creating effective email advertising campaigns, community blogs, web pages, social media postings.
Certificate Course in Tally Accounting Package named TALLY ACE has been started by the Department of Accountancy in Collaboration with Tally Solutions Private Limited	Nil	04/09/2019	10	Students of B.Com. and B.Com. (Accounting and Finance) were given hands on training by Tally Solutions Private Limited	The course helped the students to build their employability skills which further motivated them

					to step further in their career and also added on to their existing knowledge in the field of Accountancy.
Short term Government Certified Professional Course on 'Cyber Security', in association with Institute for Design of Electrical Measuring Instruments (IDEMI) Mumbai, Ministry of Small and Medium Enterprises (MSME), Govt. of India	Nil	02/12/2019	10	The course is highly job oriented. Twenty two students participated in the program. They were enrolled by IDEMI for their placement cell. Students were informed about employment opportunities available in this field.	Practical demonstration of the concept was shown to the students. Students were given live demonstration of KALI, LINUX, Hacking, Phishing, Sniffing, Firewall, Networking and accessing Android devices.
Short Term Course on "Graphics Design" in association with Institute for Design of Electrical Measuring Instruments (IDEMI) Mumbai, Ministry of Small and Medium Enterprises (MSME), Govt. of India	Nil	18/05/2020	10	Job opportunities in the advertising and marketing field are growing were informed to the students.	The course made students to learn about branding communication, graphics, designs, visual communication, creativity, etc.

Certificate Course in Tally Accounting Package named TALLY ACE has been started by the Department of Accountancy in Collaboration with Tally Solutions Private Limited	Nil	10/06/2020	10	Students of B.Com. and B.Com. (Accounting and Finance) were given hands on training by Tally Solutions Private Limited	The course helped the students to build their employability skills which further motivated them to step further in their career and also added on to their existing knowledge in the field of Accountancy.
Online Certificate Course on Business Setup Online Marketing Live Course in association with Institute for Design of Electrical Measuring Instruments (IDEMI) Mumbai, Ministry of Small and Medium Enterprises (MSME), Govt. of India	Nil	26/06/2020	10	All the companies from across business spectrum are hiring digital marketing professionals who could help the company increase its digital presence.	Students Learn inbound marketing techniques that range from content creation to social promotion
Soft Skill and Personality Development Program	Nil	29/11/2019	25	Lectures coupled with training and individual counselling during the program, post training, pre-placement and post-placement helps the students in setting up of their career.	Completion of course leads to improvements in personal effectiveness, better communication, career readiness and work readiness.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	149	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	Nill

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The documentation regarding departmental meetings, teaching plans, time tables, syllabus completion reports, academic achievements, result analysis, etc. is submitted to I.Q.A.C. which in turn suggests improvements, if any. I.Q.A.C. has also designed an effective mechanism to monitor effective curriculum delivery through interaction with students and feedback. The I.Q.A.C. in association with Computer Science Department of the College has initiated an inhouse online feedback system. The students give feedback of the teachers. Teachers are also encouraged to give feedback towards Principal of College. Such feedback are analysed by I.Q.A.C., interpreted and communicated to concerned staff for further action. Staff meetings and Departmental Meetings are organized on regular basis and the minutes of the meeting are recorded. This helps I.Q.A.C. to know the feedback of the teachers regarding teaching – learning process, syllabus, evaluation, co-curricular and extra-curricular activities, etc. The information cell of the college compiles the reports of all the academic, co-curricular and extra-curricular activities of the college and submits it to the Principal. The same report is presented by the Principal to the Management in the monthly management meetings. The College Management thus gets a feedback of the college activities and progress of the college. The I.Q.A.C. organizes a parent teacher meetings to obtain feedback from them on various aspects of curriculum such as the college level activities, teachers' attitude with students and other related matters. Informal feedback are obtained by teachers during parent meetings. Parent-Teacher meetings are also arranged in the case of those students who want to improve their performance in certain areas. Parents are suitably advised to help their wards. Parent-Teacher meetings are arranged for the students who are academic defaulters or found indulging in unfair practices during examinations. Alumni gathering is organized at least once every year during alumni meet. Ex-students also give their feedback during Alumni Meet about the current status of institution and future scope of improvement. The alumni are encouraged to be a part of policy making processes by making them a part of College Development Committee (C.D.C.). On the basis of the feedback received from administration, stakeholders, faculty interaction, admission process, parent-teacher meetings the facilities like admission process, gymkhana facilities, library services, research facilities etc. are improved on continual basis.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy	720	1216	715
BSc	Physics Chemistry Microbiology	120	185	106
BMS	Management Studies	72	245	71
BCom	Banking & Insurance	72	124	71
BCom	Accounting & Finance	72	174	71
BA	Multimedia & Mass Communication	72	115	72
BSc	Computer Science	48	77	47
BSc	Information Technology	60	117	45
MCom	Accountancy, Business Management , Banking & Finance	200	135	120
MSc	Information Technology	24	38	22

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3042	231	52	Nill	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of teachers using	ICT Tools and	Number of ICT	Numberof	E-resources and

Teachers on Roll	ICT (LMS, e-Resources)	resources available	enabled Classrooms	smart classrooms	techniques used
58	50	7	1	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

‘Tutor Mentor Scheme’ is practiced in the college to bridge the gap between teachers and students. The Counselling Cell of college assigns each teacher a group of students and this gives a greater opportunity to all the teachers to reach out to the students. The counselling cell provides a congenial atmosphere for the students to discuss their academic and social life with the teachers. Students discuss their physical and emotional issues with the teacher that are solved on a one to one basis. A counsellor is also appointed by the management to counsel students on a regular basis on various socio-economic issues and also to solve mental health problems. Career counselling sessions are organized to help students get vocational guidance. The counselling cell provides a platform for students to help to achieve their personal and professional goals with greater self-awareness. The cell deals on various matters such as confidence issues, career choice, peer pressure, psychological issues due to overuse of internet and cell phones, etc. In addition to this, each class is assigned with a class teacher. The class teacher and the student division representative act as a mediator between the college administration and student community. This system is implemented with the following objectives: 1) Regular monitoring of student performance 2) Identification of slow learners and providing special efforts for their academic growth 3) Motivate fast learners to perform better in diverse fields there by ensuring their overall growth 4) Counselling of first generation learners 5) Paying special attention to the academic growth of vernacular medium students 6) Keeping a track of attendance of students in class 7) Motivate students to participate in co-curricular and extra-curricular activities, intra and intercollegiate competitions at local, state, national and international levels, University level events, etc. 8) Regular meeting with parents for ensuring discipline and conveying progress of their ward 9) Imbibing leadership quality in students by making them a part of CDC, Students Council, NSS, NCC, Women Development Cell, Literary associations and many more 10) Collect informal feedback of students regarding college activities, teacher performance, administration, infrastructure development and maintenance. The teachers regularly update the students about the various opportunities available for training, competitions, courses, workshops, competitive examinations, entrance tests and placements. This system is very well appreciated by students and parents as the class teachers are the authentic point of contact for these stakeholders to communicate with the college and address their concerns. The system keeps the parents in the loop about what is happening in the college. It identifies the strengths and weaknesses of the students and thereby necessary action can be undertaken. The system has produced following outcomes: 1) Improvement in attendance in class, specially of slow learners 2) Reflection of student satisfaction in the feedback forms submitted by them 3) Increased participation in competitions, thereby increasing student's confidence and boosting of their morale 4) Better understanding of college administration with parents, thereby improving their perception towards institution 5) Improved academic performance shown by vernacular (Tamil) medium students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3273	58	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	58	6	5	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Ms. Subhashini Iyengar	Assistant Professor	First Prize in National PPT Competition organized by V.E.S. College of Arts, Science Commerce on the theme "Banks in New Normal: Post Covid –19 scenario"

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	1S01212	I	10/01/2020	07/03/2020
MCom	2C00511	I	10/01/2020	14/02/2020
BSc	1S00156	I	22/10/2019	05/12/2019
BSc	1S00256	I	19/10/2019	30/11/2019
BA	4O0014	I	19/10/2019	28/11/2019
BCom	2C00456	I	19/10/2019	28/11/2019
BCom	2C00346	I	19/10/2019	28/11/2019

BMS	2M00156	I	19/10/2019	28/11/2019
BSc	1S00146	I	19/10/2019	16/12/2019
BCom	2C00146	I	19/10/2019	16/12/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College being an affiliated institution of the University of Mumbai, embraces the examination pattern and reforms brought in by the University for continuous internal and external evaluation for all undergraduate and postgraduate courses. The credit-based semester system encourages active involvement of students in the teaching-learning process. The University of Mumbai introduced the Credit Based Grading System from academic year 2011-12 for the first year of UG and PG courses. From the academic year 2016-17, a hundred marks pattern called Choice Based Semester Grading System (CBSGS) was adopted for undergraduate courses of B.Com and B.Sc. For rest of the UG and PG courses, the 75:25 system contains provision for internal assessment. Various choices available for internal evaluation include Class Test, Assignments, Seminar, Presentations, Street play, Viva and other similar modes. Guidelines for teachers and students for internal assessments are prepared as per the University guidelines and are made available to all faculty members. Examination Committee chaired by the Principal monitors the continuous evaluation in theory and practicals to ensure uniformity across courses and departments. Dates for the examination are notified on the notice boards and on the website and are announced by faculty in the respective classes at least fifteen days prior to examination. All the above stated efforts make the examination system and internal assessment transparent and robust. It can adapt and adjust to the changing norms, methods and techniques with ease of adaptation that may be attributed to the expertise of the staff and the administrative machinery.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar serves as an information source and planning document for students, faculty, staff and departments as well as outside organizations. It is also useful for prospective students, parents and alumni. The College calendar is usually prepared during the summer vacation after the announcement of the University through informal discussion with the Principal and Senior faculty members. The same is uploaded on college website and printed in college prospectus. Academic Calendar lays out the entire planning for the academic year which includes: • Term start and end dates • Admission schedules • Class start and end dates • Tentative Examination schedules • Co-Curricular Extra-curricular Activities schedules • Result declarations • Days of National and State Importance The academic

calendar helps to ensure that the teaching is completed well in advance than the examination and sufficient revision and solving of practice problems or questions is done. The academic calendars have been found to be extremely useful, especially for the outside state students. The self-financed course students who wish to do projects or internships in industries and corporate world can plan the same accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://siwscollege.edu.in/courses-and-syllabus/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00146	BCom	Accountancy	445	432	97.08%
1S00146	BSc	Physics	17	14	82.35%
1S00146	BSc	Chemistry	38	34	89.47%
1S00146	BSc	Microbiology	20	19	95.00%
1S00156	BSc	Computer Science	43	43	100%
1S00256	BSc	Information Technology	54	54	100%
2M00156	BMS	Management Studies	69	68	98.55%
2C00346	BCom	Banking & Insurance	61	61	100%
2C00456	BCom	Accounting & Finance	55	55	100%
4O00014	BA	Mass Media	42	42	100%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results

and details be provided as weblink)

<div align="center">No Data Entered/Not Applicable !!!</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	180	INDPRO Electronic Systems (India) Pvt. Ltd.	0.25	0.25
Industry sponsored Projects	180	INDPRO Electronic Systems (India) Pvt. Ltd.	0.27	0.27

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar On Operations In Hotel Industry	BMS Department	18/07/2019
Tours Travels and Aviation Seminar	BMS and BAF Departments	29/07/2019
Lecture by Dr Piers Bursill Hall (University of Cambridge, England) on the topic Numbers bigger than infinite. Yes they Exist!	Department of Mathematics and Science Association in collaboration with Tata Literature Live	18/11/2019
Seminar by IEIBS AKADEMIA	BMS and BMM Department	13/01/2020
One day seminar on 'Consumer Rights Awareness Financial Literacy'	Department of Business Law in association with Consumer Guidance Society of India	10/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Department of Business Law	1	Nill
International	Deparment of Mathematics	1	Nill
International	Department of Microbiology	1	Nill
International	BMS Department	1	7.36

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Environmental Studies	1
Department of Chemistry	9

Department of Mathematics	1
Department of Accountancy	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	22	9	9	Nill
Presented papers	5	4	Nill	Nill
Resource persons	1	Nill	1	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers participated in such	Number of students participated in such

	collaborating agency	activities	activities
Six days National webinar on "Essentials Skills Enhancement Programme"	DLLE	4	680
NSS Orientation	NSS Unit	3	180
International Yoga day	NSS Unit	5	164
A talk on "Anti-Sexual Harassment Program: Cyber Ethics and Youth Relationships	NSS Unit	2	150
Blood donation camp	NSS Unit	5	150
Blood Donation Camp	NSS Unit	3	134
Ganesh Visarjan Crowd Controlling	NSS Unit	1	96
Youth Conclave	NSS Unit, NCC Unit, DLLE	4	190
seminar on Anti-harassment	NSS Unit	2	80
Fit India Pledge	NSS Unit	1	80

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Successful organization of 52nd Youth Festival Literary and Fine Arts competitions	Certificate of Appreciation	Department of Student's Welfare, University of Mumbai	24

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such	Number of students participated in such

scheme			activites	activites
Gender Issue	Women Development Cell	National Webinar on Transcending Gender Stereotypes	5	65
Blood Donation	NSS in association with HDFC bank and Anvishka Blood bank	Blood donation camp	5	150
Gender Issue	Women Development Cell	A talk on Domestic Violence	4	80
Swachh Bharat	NSS Unit	Matunga Police Station Cleaning	1	16
Swachh Bharat	NSS Unit	Clean the campus canteen	1	23
Blood Donation	NSS Unit	Rally on Blood Donation	2	42
Blood Donation	NSS Unit	Blood Donation Camp	3	134
Swachh Bharat	NSS Unit	Swachhata Abhiyaan and Bhajan Sandhya	1	49
Stem Cell	NSS Unit	STEM Cell Registration	1	50
Swachh Bharat	NSS Unit	Beach cleaning	1	38

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
		No Data Entered/Not Applicable !!!			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Stree Mukti Sanghatana	23/07/2019	Awareness Program on Women	150
Sheth Bhojraj Hassomal Charritable Trust	18/03/2020	To provide scholarship to needy students	17
Technoserve	02/09/2019	To impart Personal effectiveness, Personality development, Career Readiness and Work readiness among students	33

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.5	8.42

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Fully	3.7.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2406	367779	Nill	Nill	2406	367779
Reference Books	2076	1981206	38	Nill	2114	1981206
Journals	43	255942	Nill	26193	43	282135

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Tanuja	UTA- Finding out Copyright Free images and sounds	Youtube	01/07/2020

| Parulekar | (Marathi version)- https://youtu.be/u_wF8m6sLrI | | |
| Dr. Tanuja Parulekar | UTA- Finding out Copyright Free images and sounds (Marathi version)- https://youtu.be/u_wF8m6sLrI | Youtube | 01/07/2020 |

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	154	4	3	3	1	14	38	50	0
Added	0	2	1	0	0	0	0	0	0
Total	154	6	4	3	1	14	38	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
14.23	16.59	76.21	94.63

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution functions on government leased land and has a total land area of 8094 sq. m. The management continuously strives to meet the growing needs of the institution and works in tandem with the administration, making available adequate physical infrastructure and constantly upgrading facilities in order to provide a good teaching learning environment.

All the classrooms are well ventilated with large windows and large doors for smooth entry to special students. Each teacher is provided with wired / wireless mike to be used in all speaker enabled classrooms. Spacious passages are there on each floor that facilitate movement of 5000 plus students. Each floor has access to two staircases, with an additional staircase for emergency. The science departments have state-of-art laboratories, instrumentation room and research laboratory on third floor. There are two laboratories for each Science course to cater to the needs of the Junior and Degree college. The library on fourth floor, has a 200 seating capacity pleasant reading hall for students and staff with separate cubicle for blind students. Library houses valuable collection of books, journals, periodicals and reference books. Daily newspapers, magazines and journals are also kept in the library racks. Special feature of library is the software assistance by means of Nlist, library software SLIM 21 for database of books in library and in circulation. Web OPAC is used to view the book catalogues. Free internet facilities in library enable the teachers and PG students to obtain a quick access to subject materials and references. The Information Technology and Computer Science departments review and analyze the condition of computers in the institute to facilitate and decide the upgradation required in line with the demand of latest syllabus as well as student feedback. Institute purchases new edition of computers as and when required. In the annual budget adequate provision is made for the same. The computer systems are maintained by a laboratory attendant and two in-house technical staff members. Minor software updating or repairs are done by the two in-house non-teaching technical staff members. For branded items like laboratory instruments, authorized service engineers are outsourced for maintenance works. Sports and Games materials are purchased periodically according to the strength of the students. To ensure the safety of students, staff as well as the infrastructure, the college has installed Close Circuit Cameras (C.C.T.V.) at significant precincts such as college entrance, passages, canteen, staffroom, Principal and Vice-Principal's Cabin, Coordinators' Cabins, College offices, lobby, and Digital Examination Paper Delivery System (DEPDS) Room. Annual Maintenance Contract is made to maintain Close Circuit Surveillance (C.C.T.V.) and elevator. The maintenance required for equipments / installations/ repair / servicing / annual maintenance and other infrastructural facilities is done after consultation with the Principal. There is a dead stock register maintained where non-functional equipment's are mentioned. Accession records are maintained at the purchase for library as well as for all laboratories. An electrician plumber is available on call for maintenance work. Stock register is maintained in every laboratory and updated periodically.

https://siwscollege.edu.in/wp-content/uploads/2021/06/Infrastructure-Utilization-Maintenance-Policy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship by the institution	253	89234
Financial Support from Other Sources			
a) National	(1)Govt of India (GOI/SCH/FREESHIP/DHE) (2)OBC, SEBC, VJNT, SBC (3) Seth Bhojraj Hassomal Charitable Trust Scholarship	29	335025
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Three Days National Level Online Workshop on "Management Tools Techniques for GEN - Y"	22/06/2020	170	Internal Quality Assurance Cell (I.Q.A.C.) Department of Commerce in collaboration with Techno Serve
Leadership Training Program	15/06/2020	69	Internal Quality Assurance Cell (I.Q.A.C.) Planning Forum in association with Forum of Free Enterprise M.R. Pai Foundation
Six days National webinar on "Essentials Skills Enhancement Programme"	26/05/2020	680	Department of Lifelong Learning and Extension (D.L.L.E.) along with Internal Quality Assurance Cell (I.Q.A.C.) in collaboration with R A H – Your Path to Excellence in association with Department of Lifelong Learning and Extension (D.L.L.E), Univer

Communicare – An Online Lecture Series on Communication For Students	27/05/2020	323	I.Q.A.C. and The Department Of Business Communication
International Yoga day	21/06/2019	164	N.S.S. Unit and Yoga guru Mrs. Savithri Bhutade
Stress management and Mental Health Workshop	10/12/2019	122	Women Development Cell Dr. Sheryl John Senthilnathan, Consulting psychiatrist
Mock interviews	20/12/2019	80	Commerce Association Mr. Tanuj Poddar, CEO-Financial Career Planning Academy
Voice Culture Program for Staff Welfare	24/12/2019	30	IQAC and Voice Guru Shri Deepak Velankar from Ultimate Voice Academy
Students' visit to Ramakrishna Mission Math	13/01/2020	39	Department of Accountancy and Ramakrishna Mission Math at Khar
Yogic Course For Beginners	07/05/2020	29	Department of Chemistry

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	International level Webinar on the Topic "Ways to meliorate English"	Nill	331	Nill	Nill
2020	Personality cum skill development program organized by Commerce	Nill	31	Nill	26

Year					
	Association in collaboration with Technoserve - NGO				
2019	CS as a Career' Workshop	Nill	4	Nill	Nill
2019	One Day Workshop on Interview Skill	Nill	30	Nill	Nill
2019	Career Guidance and Placement Opportunities lecture	Nill	90	Nill	Nill
2019	Session on internship opportunities	Nill	86	Nill	Nill
2020	National level Webinar on "Job Search During Covid-19 Pandemic- Tools And Techniques	Nill	225	Nill	Nill
2020	International Webinar on the Topic "Financial Analysis Landscape and Career opportunities In Investment Banking"	Nill	331	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
LIC, TCS, Amazon, Axis Bank Ltd., Capgemini, Oracle OFSS, ICICI Prulife, 3D Dimensions Academy, National Yuva Cooperative Society, Wipro Limited,	162	55	HDFC Bank, Axis Bank,Saraswat Bank, Span Co. CA Firm	6	6

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| 5.2.2 – Student progression to higher education in percentage during the year |

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Com (A&F)	B.Com (A&F)	Anna Leela College of Commerce & Economics, Kurla	M.Com.
2019	1	B.Sc. Chemistry	Chemistry Department	D. G. Ruparel College	M.Sc.
2019	1	B.Sc. Chemistry	Chemistry Department	G. N. Khalsa College	M.Sc.
2019	1	B.Com.	Faculty of Commerce	Navinchandra Mehta Institute of Technology & Management, Dadar	M.Com.
2019	1	B.Com.	Faculty of Commerce	D. G. Ruparel College	M.Com.
2019	1	B.Sc. Chemistry	Chemistry Department	University of Mumbai	M.Sc.
2019	1	B.M.S.	B.M.S. Department	IDOL, University of Mumbai	M.M.S.
2019	50	B.Com.	Faculty of Commerce	IDOL, University of Mumbai	M.Com.
2019	8	B.Sc. IT	IT Department	S.I.W.S. N.R. Swamy College	M.Sc. (IT)
2019	92	B.Com.	Faculty of Commerce	S.I.W.S. N.R. Swamy College	M.Com.

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| 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services) |

Items	Number of students selected/ qualifying
NET	2

Any Other	5

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Elocution competition by Marathi Wangmay Mandal	College	9
Story Writing Competition by Marathi Wangmay Handal	College	22
Poetry Writing Competition	College	28
Essay writing competition	College	25
Annual Athletic Meet	College	40
Essay Competition	College	45
Talent Hunt, Dance, Singing and Ragoli Competition	College	20
Short story writing competition by English Literary Association Hindi Sahitya Mandal	College	15
Elocution competition	College	15
Rangoli competition with the theme of "Voter's Awareness"	College	10

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	3rd prize in the 'Best out of waste' competition at the Inter-collegiate festival 'Nirjhar 2019'	National	Nill	1	2018192364	Ms. Pratibha Chauhan

	organized by B.M. Ruia Gils' College				
2019	2nd prize in COD mobile, CS 1.6 and NFS (solo) competitions held in Model College, Dombivili	National	1	Nill	20192037004, 20192037020, 20192037008, 20192037010, 20192037008	Mr. Apastamba Atharva, Mr. Mohanty Laxminarayan, Mr. Devadiga Sumanth, Mr. Fernando Savio, Mr. Devadiga Sumanth
2019	2nd prize in Carom COD mobile, CS 1.6 and NFS (solo) competitions held in Acharya Marathe College, Chembur	National	1	Nill	20192037004, 20192037020, 20192037008, 20192037010, 20192037008	Mr. Apastamba Atharva, Mr. Mohanty Laxminarayan, Mr. Devadiga Sumanth, Mr. Fernando Savio, Mr. Devadiga Sumanth
2019	3rd prize in PUBG competitions held in Lala College, Mahalakshmi	National	1	Nill	20192037014, 20192037046, 20192037004, 20192037020, 20192037008, 20192037010, 20192037008	Mr. Khamkar Sanket, Mr. Pratham Thakur, Mr. Apastamba Atharva, Mr. Mohanty Laxminarayan, Mr. Devadiga Sumanth, Mr. Fernando Savio, Mr. Devadiga Sumanth
2020	1st Prize in Cartoon Making Competition	National	Nill	1	2019202397	Ms. Shreelakshmi Nair
2020	1st Prize in Poster Competition at UDAAN Festival organized by DLLE, University of Mumbai	National	Nill	1	20192023, 202019207142	Ms. Anjum Bano Salmani & Mr. Ganesh Patil

2020	Consolation Prize in Street Play Competition at UDAAN Festival organized by DLLE, University of Mumbai	National	Nill	1	2017182634, 2018192328 2018192716	Mr. Zeeshan Shaikh, Mr. Nadar Guruprakash Mr. Nagada Bhavya
2019	1st prize in Script writing competition at the inter-collegiate literary festival conducted by S.I.E.S College, Sion organized by Rotary Club of Bombay Pier	National	Nill	1	20171830008	Mr. Nimesh Dhakan
2019	2nd prize in Just-a-minute competition at the inter-collegiate literary festival conducted by R. A Podar College of Commerce and Economic organized by the Speakers Academy and Group discussion Cell of Podar	National	Nill	1	20171830008	Mr. Nimesh Dhakan
2019	1st prize in the 'Best out of Waste competition' at the Inter-collegiate event 'Umeed 2020' organized by Bunt Sangha's Uma Krishna Shetty Institute of Management studies and research	National	Nill	1	2018192364	Ms. Pratibha Chauhan

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It is the apex students' body of the college. It helps to share students ideas, interests and concerns with teachers and college administration. The college has a Students' council committee consisting of seven teachers, chaired by a convener. The Students' Council is framed as per the rules and regulations laid down by the University of Mumbai from time to time. Each class teacher elects a division representative (DR) from each F.Y, S.Y., T.Y., and PG division across all streams. Meritorious students are given preference. From these DRs, a class representative (CR) is appointed. There are members also pooled from N.S.S., N.C.C., Cultural Committee and Placement Cell. All these students and teachers put together

form the Students' Council of that year. Various activities conducted by the student council in the academic year are: (1) Gurupournima Celebration on 16th July, 2019 to show student's gratitude towards teachers (2) Friendship Day Celebration on 10th July, 2019 to commemorate the bond of friendship (3) Teachers' Day Celebration on 14th September, 2019 as a special day for the appreciation of teachers and to honour them (4) Rangila Saptaah Celebration from 16 to 23 September, 2019 in which students celebrated a colour week under the popular tag line "Let's colour the world in style". (5) Rose Day on 21st January, 2020 to show the gesture of friendship. (6) Traditional Day on 22nd January, 2020 – a competition wherein participants presented their regional culture by dressing in that specific style and talked about the significant aspects of their culture.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

56

5.4.3 – Alumni contribution during the year (in Rupees) :

128625

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

PHILOSOPHY: VIDYA DHANAM SARVA DHANAT PRADHANAM VISION: To be an educational institution of brilliance that continually strives to respond to realities and social changes through knowledge empowerment. MISSION: In pursuance of its vision, SIWS is dedicated to produce socially responsible and intellectually capable citizens of India. VALUES: Integrity, Transparency, Innovation and Advancement GOALS: To achieve Academic Excellence To inculcate Moral Values To promote Multicultural Harmony To induce Social Responsibility Administrative work is divided among the Principal, the three Vice Principals (Commerce, Science and Self-financing Courses) and the Office Superintendent of the College. Faculty members undertake the responsibility of various committees and associations. Each committee has a Convener who

chairs the activities of the association. Each committee has student representatives from different streams who coordinate with staff members to plan and execute the activities. The South Indian Welfare Society (S.I.W.S.) is dedicated to the cause of education and is committed to the national endeavor for human resource development through academic empowerment. The Institute has been harnessing its efforts to take education to all sections of the society. Many of our students are first generation learners and also economically backward. The institution has been striving to upgrade the educational standards for the welfare of the society. The Internal Quality Assurance Cell (I.Q.A.C.) has always been the think tank of the college. Led by Principal Dr. Usha Iyer and I.Q.A.C. coordinator and Vice Principal Mr. Vaibhav Banjan, the association always thrives to improve quality of education and achieve better standards. The I.Q.A.C. has a close watch on crucial areas of college functioning such as admissions, counselling of students and parents, orientation of first year learners, lecture monitoring, check on defaulters, organization of seminars, workshops and faculty development programs, conduct of examinations, timely declaration of results, feedback from stakeholders, it's analysis and taking necessary action on the same, etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	(1) Three short term and two certificate courses were organized for overall student development (2) Lecture titled 'Numbers bigger than the infinite. Yes,they exist.' by Dr. Piers Bursill Hall, Cambridge University, England was organized by Mathematics Department and Tata Literature Live on 18/09/2019 (3) Communicare – An Online Lecture Series on Communication for Students was organized by I.Q.A.C. and Business Communication Department from 27/05/2020 – 30/05/2020 (4) DLLE organized National level "Essentials Skills Enhancement Programme" from 26/05/2020 – 31/05/2020 (5) Mathematics Department organized National Webinar on COVID19: Challenges in Mathematical Modelling on 8/6/2020 (6) Chemistry Department organized National Webinar titled "Chemistry-Concepts and Opportunities" from 16/07/2020 – 18/07/2020
Teaching and Learning	(1)Appointment of qualified adequate core faculty and reduction in clock-hour basis teaching staff to enable greater accessibility of teachers for student guidance (2)Implementation of the academic calendar for effective teaching learning process (3)15 week academic plan and syllabus completion report

documented by each teacher to ensure accountability (4)Appropriate use of multimedia facilities, computer aided learning, DLP and overhead projectors (5)Organizing guest lectures and industrial visits to fortify teaching learning process (6)Faculty Development Program on Digital Marketing organized by I.Q.A.C., CS and IT Departments in association with Supramind (Corporate) on 28/01/2020

Examination and Evaluation	(1) Computerization of examination procedure including forms acceptance, fees payment, seating arrangement, result preparation, inhouse marksheet printing (2) Implementation of Choice based Credit, Grading and Semester System to ensure continuous evaluation (3) Periodical assignments and class tests conducted to ensure understanding of the subject by students (4) Guidance and Remedial lectures conducted to guide students for examination (5) Efficient implementation of online examinations and timely declaration of results as well as sending the marks to University in online mode (6) Photocopy of the answer-book made available for verification and revaluation of answer-books by external examiners done as per application by distressed students
Research and Development	The college is dedicated to explore new horizons of knowledge and ensure its practical implementation through quality research. Teachers are encouraged to participate in seminars, conferences, FDPs, etc. to keep themselves abreast with the developments in their study area. (1) 2f and 12B recognition was obtained from University Grants Commission on 24th December, 2019 (2) Conducive conditions have been created to promote academic research (3) Ten teachers are presently engaged in research leading to Ph.D. degree. (4) Curriculum related webinars, conferences, quiz competitions, lecture series organized at national / international level which received overwhelming response
Library, ICT and Physical Infrastructure / Instrumentation	(1) Infrastructure and learning facilities have been augmented in the college library to meet emerging needs of its users (2) Free Internet facility available in library and computer laboratories (3) Conscious efforts made to up-grade technology to facilitate efficient educational transactions, both academic and administrative (4) Departmental libraries render learners a quick access to text books, reference books, other reference materials, past question papers with model answers, etc. (5) Laboratory chemical list upgraded as per requirement of new syllabus. Necessary purchases are made as per guidelines followed by purchase committee (6) Sports equipment and gears are purchased as per the requirements
Human Resource	(1) Principal is overall in-charge of all the college activities. (2)

Management	Academic activities are monitored by Vice-Principals, Heads of Departments and Course In-charges (3) Administrative activities are monitored by the Principal, Vice Principals and Head Clerk (4) New faculty members are groomed by involving them in academic, co-curricular and extra-curricular activities. They are encouraged to participate in FDPs, seminars, conferences and undertake research. (5) Staff meetings and Departmental meetings are held at regular intervals with documentation of minutes of meeting (6) Principal conducts meetings with non-teaching staff to monitor efficient rendering of services and address their grievances
Industry Interaction / Collaboration	(1) I.Q.A.C., CS and IT Departments in association with Supramind (corporate) organized FDP on Digital Marketing on 28/01/2020 (2) BMS Department organized seminar on Operations in Hotel Industry on 18/07/2019 (3) CS as a Career Workshop organized by BMS Department and ICSI on 30/07/2019 (4) Three Short term courses on Digital Marketing, Cyber Security and Ethical Hacking and "Graphics Design organized by Computer Science Department and IDEMI – A Government of India Organisation (5) Internship opportunities lecture organized by BMM Department in association with 3HD Media on 23 October 2019 (6) Eight Industrial Visits organized by various departments (7) News Reading Workshop arranged by BMM Department and Dr. Mangesh Karandikar, Director- M.E.T Mass Studios, Bandra on 04/03/2020 (8) International Webinar on the Topic "Financial Analysis Landscape and Career opportunities In Investment Banking" was organized by Career Guidance and Placement Cell in association with Imarticus Learning (P) Ltd. Thane Centre on 04/06/2020 (9) National Webinar on "Importance of Life Insurance Financial Planning in the current COVID-19 scenario" was organized by I.Q.A.C. Department of Business Economics on 13/06/2020 (10) Certificate Course in Tally (Accounting Package) was organized by Department of Accountancy in collaboration with CBD IT Solutions Private Limited from 10th June 2020 to 23rd June 2020 (11) Two Days Online Certificate Course on Business Setup Online Marketing Live Course by Department of Computer Science in Collaboration with IDEMI, Mumbai (Under Ministry of MSME, Govt of India) on 6 and 7 July, 2020 (12) International Webinar on the Topic "COVID – 19 Pandemic – Its Implications on Job Market and Emerging Career Opportunities organized by Career Guidance and Placement Cell in collaboration with IEIBS Akademia and Oriental Institute of Management, Navi Mumbai on 11 July 2020 (13) National Webinar on the Topic "Mastering Personal Interview" organized by Career Guidance and Placement Cell in association with IMS Learning Resources Pvt Ltd, Mumbai on 22nd July, 2020

Admission of Students	(1) Admission Committee consisting of Teaching and Non-teaching staff members constituted for verification of forms and documents (2) Admission procedure including preparation display of merit list, acceptance of fees, issue of identity card and the maintenance of General Register have been computerized and online (3) The University of Mumbai has adopted ICT (Information and Communication Technology) - enabled administrative processes by engaging MKCL for this purpose. The facility is used by the College to complete its enrolment of new entrants to UG PG classes with the University of Mumbai. (4) Online fee payment option has been implemented effectively.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	(1) Examination procedure including acceptance of forms and fees, provision of receipt, seating arrangement, preparation of results, issue of marksheet have been computerized. (2) An inhouse software for result processing is in use. Result processing and Marksheet printing is done within the College premises. (3) Examination Forms, Revaluation / Rechecking applications of Third Year students is done online through MKCL portal made available by the University of Mumbai. (4) Notice board on website is used for displaying notices as well as important communications to the stakeholders.
Planning and Development	(1) Academic calendar is prepared before the beginning of the academic year and is adhered to (2) Time table is prepared before the beginning of the academic year and distributed to all the teachers and students on the first day of academic year. (3) Optimum use of Gymkhana hall, computer laboratories and seminar halls for activities conducted by various associations and departments (4) Departmental, association as well as staff meetings are held at regular intervals for planning and development (5) Meetings of IQAC are conducted at regular intervals, the minutes of which are uploaded on college website after due approval of all the members (6) Meetings of CDC are conducted regularly for taking policy decisions and minutes of meeting are documented (7) The college management meets frequently to take a review of monthly college activities and for policy decisions. In this meeting the Principal presents a report of all the monthly activities.
Administration	(1) The Principal, Vice Principals and office staff make extensive use of ICT for day to day governance (2) Students data maintained on digital platform as well as uploaded on the University of Mumbai MKCL portal (3) Employee data with PAN and AADHAAR is maintained in digital format (4) Monthly pay bills,

	arrears calculation, processing of pension PF is done through computers (5) Important communication to the stakeholders is done through email, whats app and by displaying on website (6) Result processing and marksheet printing is done inhouse through a customized software
Finance and Accounts	(1) Use of Tally programme by the office staff for day to day accounting work. (2) Salary disbursal, remuneration for examination duties, etc. is done online. The statutory dues are paid online in timely manner. (3) The students deposit their fee online (4) The transactions such as University payments, Provident Fund, DCPS, Income Tax, Profession Tax, etc. are done through bank transfer or NEFT (5) All the accounts are maintained through internal as well as external audit agency - Chartered Accountants -- R. Devarajan Co. F.R.N.102415W (Membership No. 31686)
Student Admission and Support	(1) Admission procedure including preparation of admission list for open and minority category, acceptance of fees, receipt generation, issue of Identity Card and the maintenance of General Register have been computerized. The rules prescribed by the University of Mumbai are strictly adhered to. (2) The University of Mumbai has adopted ICT- enabled administrative processes by engaging Maharashtra Knowledge Corporation Ltd. (MKCL) for this purpose. The facility is used by the college to complete its enrolment of new entrants of UG and PG Programs with the University of Mumbai. (3) The activities conducted by all the departments associations are updated on thewebsite. (4) The prospectus is uploaded on the college website. All the rules and regulations, academic calendar, scholarships available, facilities offered, railway concession form, etc. is available in the same prospectus.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs. Neeta Khanolkar and Dr. Sunita Shirvalkar	National Seminar organized by Modern College, Pune	National Seminar	2030

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Lecture by Dr. Piers Bursill Hall (University of Cambridge, England) on 'Numbers bigger than the infinite. Yes, they exist.'	-	18/11/2019	18/11/2019	15	Nill
2020	Faculty Development Program on Digital Marketing	-	28/01/2020	28/12/2020	30	Nill
2019	Voice Culture Program for Staff Welfare	-	24/12/2019	24/12/2019	30	Nill
2019	Staff Welfare Program To Alibaug	-	20/07/2019	20/07/2019	30	Nill
2019	Basics in computer skills	Nill	13/02/2020	13/02/2020	Nill	18

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Capital Market and Mutual Funds organized by Ramanand Arya DAV College, Bhandup under PMMMNMTT scheme	2	29/02/2020	09/03/2020	10
Refresher course on "Financial Mathematics"	2	13/12/2019	27/12/2019	14
Refresher Course in Commerce, Management and Economics from HRDC, University of Lucknow	1	18/05/2020	20/05/2020	14
Refresher Course on Management and Commerce from	1	27/02/2020	11/03/2020	14

University of Hyderabad				
Interdisciplinary Refresher Course in Environmental Sciences at UGC – HRDC, Pondicherry University	1	21/08/2019	03/09/2019	14
National Level FDP on "Research Methods and Techniques"	3	04/05/2020	10/05/2020	7
2 Weeks FDP on 'Managing Online Classes and Co-Creating MOOCs'	3	20/04/2020	10/05/2020	14
National Level Five Day FDP on " Evolution from Offline to Online Teaching"	1	30/05/2020	03/06/2020	5
MANAGING ONLINE CLASSES and CO-CREATING MOOCS:2.0	1	18/05/2020	03/06/2020	14
National Level One Week Capacity Building Programme on " Basics of Research Methodology"	1	08/06/2020	13/06/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
30	28	60	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical aid, Staff picnic, Voice Culture Programme	Medical aid, Satya Narayan Pooja and lunch	Career guidance and placement cell, Industrial visits, Workshops, Seminars and Guest lectures by various associations

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has very strong internal control system in respect of financial transactions. Each and every financial transaction is carried out under the supervision of head of the institution. Receipts are given for each and every transaction irrespective of volume of transaction. Similarly every voucher is supported by valid document wherever applicable. External Financial audit conducted by Chartered Accountants -- R. Devarajan Co. F.R.N.102415W (Membership No. 31686). Detailed checks are in compliance with government

rules. So far there have been no major discrepancies. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected/ rectified and precautionary steps are taken to avoid recurrence of such errors in future. If additional expenses surpass the budget proposals, the governing body takes special measures.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S.S. Rajan	200000	Purchase of computers

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6.4.3 – Total corpus fund generated

1005000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Sheshadri Globally Educational Competency Techniques, Pune	Yes	Principal, Vice Principals and Course Coordinators
Administrative	Yes	Sheshadri Globally Educational Competency Techniques, Pune	Yes	SIWS Society

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Each department conducted Parent – Student – Teacher meetings after every termly / internal examination. This helps to understand the problems faced by the students that hinder them in studying. 2) Departments hold regular meetings with Parents, to provide them feedback about the progress and shortfalls of their wards. 3) Suggestions given by parents are used to improve the teaching – learning process and infrastructure facilities.

6.5.3 – Development programmes for support staff (at least three)

1) Manpower development has been an important element of organizational management of the college. 2) Staff are encouraged to attend seminars, workshops, training programs for skill development. 3) Welfare programs organized for non-teaching staff members

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Infrastructure improvement 2) Organizing National and International Seminars / workshops 3) Installation of Solar Panels 4) Conducting workshops for students and faculty development programs for teachers 5) Registration for PhD by teachers 6) Academic plans and syllabus completion report

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Six days National webinar on "Essentials Skills Enhancement Programme"	14/03/2020	26/05/2020	31/05/2020	680
2020	Three Days National Level Webinar cum Lecture Series titled 'Green Technologies Environmental Sustainability'	14/03/2020	03/06/2020	05/06/2020	437
2020	'LOCKDOWN NOT KNOCKDOWN - Rejig Your Mental Health and Well being during Uncertain Times' webinar organized by Department of Business Economics	14/03/2020	26/05/2020	26/05/2020	360
2020	International Webinar on the Topic "Financial Analysis Landscape and Career opportunities In Investment Banking"	14/03/2020	04/06/2020	04/06/2020	331
2020	International level Webinar on the Topic "Ways to meliorate English"	14/03/2020	04/06/2020	04/06/2020	331
2020	National Webinar on COVID 19: Challenges in Mathematical Modelling	14/03/2020	08/06/2020	08/06/2020	330
2020	Communicare - An Online Lecture Series on Communication For Students	14/03/2020	27/05/2020	30/05/2020	323

2020	Two days Webinar on "Impact of Force Majeure Clause during COVID-19 Pandemic" and "Intellectual Property Rights"	14/03/2020	11/06/2020	12/06/2020	256
2020	National level Webinar on "JOB SEARCH DURING COVID-19 PANDEMIC-TOOLS AND TECHNIQUES	14/03/2020	20/05/2020	20/05/2020	225
2020	CS as a Career Workshop	29/06/2019	30/07/2019	30/07/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A talk on Anti-Sexual Harassment Program: Cyber Ethics and Youth Relationships	31/07/2019	31/07/2019	110	40
Seminar on Anti-harassment	02/08/2019	02/08/2019	45	35
Raksha Bandhan Celebration at Matunga Police Station	14/08/2019	14/08/2019	14	2
A talk on "Domestic Violence"	13/09/2019	13/09/2019	58	22
Happy Nappy vending machine installation	10/12/2019	10/12/2019	49	Nill
National Webinar on "Transcending Gender Stereotypes"	11/05/2020	11/05/2020	41	29

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1) Solar panels – 45 percent of power being saved on electricity after installing these panels. 2) Swachata Abhiyan Activities Cleaning the college campus on 6th August, 2019 by 26 NSS Volunteers Cleaning of Matunga Police Station, college campus, canteen, Garden, Ration Office, Beach cleaning during August and September 2019 by NSS Volunteers. Waste Management seminar organized by NSS Unit on 14 September, 2019, 38 volunteers attended the seminar Swachhata Abhiyaan Rally conducted by 15 NSS volunteers on 15th September, 2019 from SIWS College to Wadala Station and back 49 NSS volunteers participated in Swachhata Abhiyaan and Bhajan Sandhya program organized by NSS Unit, University of Mumbai 20 volunteers

participated in a week long swacchta drive organized by NSS Unit, University of Mumbai and Ministry of Environment Forest and Climate change, GOI, from 11 to 17 November, 2019 3) Old Clothes collection, Segregation Distribution to some slums in Wadala by 15 NSS Volunteers on 11th August, 2019 4) Bottle for Change" seminar organized by Bisleri Industries, Andheri on 19th August, 2019 and attended by 9 NSS Volunteers 5) 25 plant saplings planted in Wadala by 35 NSS Volunteers on 21 August, 2019 6) Tree plantation drive by 25 NSS Volunteers at Shantivan, Panvel on 23rd August, 2019. 15 saplings planted. 7) Times Green Ganesha: Eco-Friendly Ganesha making workshop conducted by NSS Unit in association with Times of India and JJ School of Arts experts on 9th September, 2019. 36 Volunteers participated. 8) One day hike at Matheran Hill station organized by Nature Club / Hiking Club on 21 September, 2019. 22 Students participated. 9) 'Best out of Waste' Competition organized by Fine Arts Circle on 30 November, 2019. 30 students participated in the program. 10) Disaster management session attended by 2 NCC cadets, organized by Byculla Fire brigade station on 15 December, 2019 11) EmpowHer India Survey on availability of potable water done by 300 NSS volunteers and EmpowHer India – NGO at Panvel from 27 to 29 January, 2020 12) An educational trip to witness Environmentally Significant and Heritage structures of Mumbai – Mumbai Darshan organized by Department of Environmental Studies for 33 students on 8th February, 2020 13) Excursion to North India for 54 students organized by Gujarati Sahitya Mandal from 18-24 February, 2020 14) Two NSS volunteers participated in Rethink Plastic – an event to create awareness about the hazards of using one-time use plastic by K C College on 22 February, 2020 15) Online Intercollegiate Competitions 'Create From Home' - Best out of Waste Origami Master organized by Fine Arts Circle from 27 to 31 May, 2020, 103 students participated in the competition. 16) National Level Webinar on Green Technologies and Environmental Sustainability by IQAC, Dept. of Environmental Studies in collaboration with Vanashakti – NGO from 3-5 June, 2020

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

		local community					
2019	Nill	1	03/12/2019	1	Blood donation camp by NSS in association with HDFC bank and Anvishka Blood bank	101 bottles of blood bags were collected through this camp	150
2019	Nill	1	20/08/2019	1	Blood Donation Camp by NSS Unit and KEM Hospital Blood Bank	134 donors registered for donating blood but only 93 were able to donate on medical parameters.	134
2019	Nill	1	06/09/2019	3	Ganesh Visarjan Crowd Controlling	Ganesh Visarjan Crowd Controlling to help Mumbai Police and Traffic Control Department	96
2019	Nill	1	01/10/2019	1	Anti-drug rally from SIWS college to Café Coffee Day to Wadala Station	The students walked with Posters and banner having slogans about ill effects of drug consumption.	53
2019	Nill	1	19/08/2019	1	Rally on Blood Donation by NSS Volunteers	Rally from College premises to Wadala station and later a street play at Wadala station to spread the importance of blood donation	42
2019	Nill	1	23/08/2019	1	Organ Donation	Rally to spread	39

2019	Nill	1	21/08/2019	1	Rally from SIWS College to Wadala railway station	the awareness about the Organ donation.	
2019	Nill	1	21/08/2019	1	Tree Plantation	25 saplings were planted	35
2019	Nill	1	30/09/2019	1	Rally to create awareness about Malnutrition from Sion to Dadar	The students walked with Posters and banner having slogans about importance of Nutritious food.	33
2019	Nill	1	14/11/2019	1	Rally for World Diabetes Day from SIWS College to VJTI and Back to College	Rally to create awareness about Diabetes and its prevention cure	33
2019	1	Nill	23/07/2019	1	Leadership Lecture Series by Smt. Padma Ranga Chamber Music Hall by Sri Shanmukhananda Fine Arts and Sangeetha Sabha	Mr. Suresh Narayanan, Chairman and MD of NESTLE India Limited gave insights on how be an effective leader	26

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	29/06/2019	Code of conduct for students is read out by the class teacher at the beginning of the year and explained to first year learners during Orientation Lecture. It is also put up on the notice board. The students' council ensures strict adherence to the code of conduct. Students have to adopt the code of conduct, otherwise disciplinary action is taken. Mobile

phones are not allowed in the classrooms and corridors. Students have to wear their ID card in the college premises which is mandatory. It is monitored by security guards and discipline committee of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga day celebration in college by NSS Unit	21/06/2019	21/06/2019	164
International Yoga Day Celebration by NCC Cadets	21/06/2019	21/06/2019	6
International Yoga day celebration by NSS volunteers at University of Mumbai Campus	21/06/2019	21/06/2019	30
Gurupoornima Celebration	16/07/2019	16/07/2019	29
Peace Rally	06/08/2019	06/08/2019	18
'Team building' session	07/08/2019	07/08/2019	54
Leadership Lecture Series	23/07/2019	23/07/2019	26
Raksha Bandhan Celebration at Matunga Police Station	14/08/2019	14/08/2019	16
Independence Day Celebration	15/08/2019	15/08/2019	35
Street play to mark the celebration of 73rd Independence Day	15/08/2019	15/08/2019	7

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Solar panels use – 45 percent of power being saved on electricity after installing these panels. (2) Tree Plantation by students on various occasions (3) Swachata Abhiyan practiced by N.S.S. volunteers by cleaning the college premises, nearby area as well as adopted area (4) Waste management and segregation of biodegradable waste (5) Pipeline gas installed instead of cylinders to ensure safety in laboratories

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: I. ACTIVE INVOLVEMENT OF PARENTS FOR STUDENTS' WELFARE 2. Objectives of the Practice: Majority of the students enrolling in our college are first generation learners belonging to the lower middle-class section of the society. The

underlying objective is to keep parents informed through periodic meetings, thereby developing a good rapport with them which in turn help us understand the students' background and deal with them more amicably. This has been an effective way for the College to enable parents to get first-hand information about their child's academic performance as well as participation of their ward in the class and different activities in the college. This practice also aims at promoting the welfare of the students at home, college and in the community at large. 3. The Context : Initially when we started with this practice many parents would not turn up as their wards would not inform them about the parents- teachers' meetings. To overcome this problem, we had to relax certain rules like instead of calling all parents of a class at a given time on the same day, we gave them an option of bringing their parents according to their convenient time. We do face some issues but due to our determination of giving results only to parents, students do bring their parents as soon as results are declared, as they need to fill the ATKT forms. 4. The Practice: Many parents like to be involved in students' welfare activities. They do appreciate of being informed of the students' interaction in college activities and also about their progress in academic skills. In this way, the college develops a family type harmonious relationship with the students and their parents. Sometimes it also helps to resolve mental health issues, if there are any. Teacher's interaction with parents takes place several times in an academic year. i) During the admission process: Students, especially after 12th (Science) are confused of their subject choice during First Year admission. Many parents accompany their wards for the process and are apprehensive about their wards getting admitted for the right course. Our teachers take turns sitting at the admission counters and patiently counsel them, clear their doubts and establish a good rapport with parents. This gives them an assurance that their wards are in safe hands. ii) Induction Program: All parents are invited class wise by the respective class teacher for general instructions to be conveyed. Here the class teacher along with the Principal, Vice Principal and some subject teachers address the parents. The Examination incharge is invited to orient the parents and students about the semester exam system and rules for ATKT examination. They are also told about the various associations and activities conducted so that students can develop their talent. Parents are informed about tentative dates and venue of Industrial visits to be organized by various departments. iii) Attendance defaulters and Parents -Teachers meet: Parents are required to meet the class teacher if the students fail to attend 75 percent of lectures and Practical sessions. Parents get to know about the regularity of their wards in attending class. Parents are also informed about any behavioral discrepancies of their wards so that they can intervene and bring about timely corrections. Parents feel satisfied when there is one to one interaction and also share any personal problems faced by the child during such discussions. iv) Unfair means committee meeting: Parents are called along with the student to defend their case in an unfair means committee meeting. The parent thus gets a first-hand

information of the indiscipline of their child. The parent is counselled along with the student about the punishment meted to the child for using unfair practices, so as to avoid it in future v) Declaration of Results: Results of students are handed over to students in the presence of at least one parent. This ensures that the parents are informed about the students' progress. Teachers counsel students in front of their parents giving them tips to improve their performance. Thus, they are also prevented from going into depression as they realize that they can work and do better. Parent teacher meeting is thus an effective way through which parents can discuss several issues that they feel are hindering their childs learning. Face to face communication with the teacher immensely helps the parents to contribute in the learning process of their child. 5. Evidence of Success This practice of involving parents from the time of admission to their results has benefitted students in several ways. When teachers as well as parents motivate them for performing well, most of them improve their grades as they are promoted from one semester to the next due to the check on them. The evidence of success of this practice is reflected in the performance of students in curricular as well as co-curricular and extra-curricular activities. 6. Problems Encountered and Resources Required There are many problems we face while inviting parents for the meeting. Though we try and arrange for a weekend meeting, many parents do not turn up, so we ask students to inform us in advance if their parents are not free on the said date and time. We then give them suitable date and time as per their convenience and our availability so as not to disappoint them. II. EDUCATIONAL SESSIONS FOR UNDERPRIVILEGED CHILDREN BY D.L.L.E. STUDENTS. 2. Objectives of the Practice: Educational sessions for underprivileged street children is being provided by Department of Lifelong Learning Extension (D.L.L.E.) in collaboration with the NGO, Robin Hood Army. The main objectives for conducting these sessions were: a) To benefit the mentor (D.L.L.E. students) and the mentee (underprivileged children) b) To educate and counsel the needy children and help them improve their mannerisms c) To provide an experience to our students to become good tutors d) To sensitize our college students to the challenges faced by the underprivileged children, so that they can become responsible citizens in future and get to know the importance of community service 3. The Context One of the challenging issues was that of space to conduct classes for these children. Initially it was decided to conduct these sessions near the residence of the underprivileged children, but no suitable place could be found there. Running out of options, the D.L.L.E. team approached the Principal, Dr. Usha Iyer and with her permission started conducting the sessions within our college premises. However, our college was a little far from their residence. To solve this problem, the mentors decided to personally accompany the kids from their residence to our college. The second challenge was the time slot because our students' lecture timing and children's school timing were clashing. Our college students carefully scheduled these sessions to avoid time clashes and engaged these kids between 11.00am to 12 noon, twice a week. Finally,

understanding the needs of the street children and methodologies required to be adopted for teaching was also a challenge, since they were of different age groups. This was overcome in due course of time by being considerate to them and using a customized approach towards each child. 4. The Practice : The D.L.L.E. team proposes to reach out to such underprivileged children in the future so that more lives can be touched and improved. • These sessions were not given the form of a formal classroom, rather they were in a casual set up and this helped the children to develop a better rapport with their tutors. • These sessions aimed at giving the children an overall development, encouraged them to be more forthcoming, interactive and overcome their inhibitions. • Friendly learning environment was created by including fun games so that the children could learn happily. • Initially the children were shy to even use the black-board and this inhibition was overcome by giving them different colour chalks and asking them to write on the board. • Our college students who played the role of mentors understood their needs, the knowledge gaps of the children and devised ways means (methodologies) to teach them. They gave individual attention to each child and helped them improve their personality. Some of the areas on which they concentrated were development of communication skills, English pronunciation, spellings, understanding Mathematics fundamentals etc. • Discussions were held on general topics like the importance of cleanliness, discipline, manners and etiquette. The mentors put in their best efforts to inculcate the above traits in the children's daily life and to make them habituated to good thoughts and deeds. At the end of the sessions they were happy to see that their efforts were well taken by the children. • This process of mentoring the underprivileged children and inculcating good habits in them has helped our students understand the importance of caring, sharing, nurturing and to be patient while dealing with the kids. 5. Evidence of Success: The success of this practice can be measured in terms of mental development and the personality of the underprivileged children

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://siwscollege.edu.in/wp-content/uploads/2021/06/7.2-Institutional-Best-Practices-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Being a Tamil minority institution, the college encourages a number of programs to portray and preserve the rich cultural heritage of southern India. Through Southern Cultural Association, activities are organized to promote the explicit purpose of enhancing student's personalities by providing them with opportunities to participate in the cultural programs.

The Thirukural Recitation and debates (Pattimanram) on relevant topics to enrich traditional Tamil language and create awareness on south Indian culture are organized. Through Pattimanram this year organized on 20 December 2019, students and teachers expressed their views on reason for reducing number of students in the spoken Tamil. Pongal Festival was celebrated on 24th January, 2020 with a theme- "Marutuva Pongal"- Health and well- being for all. Chief Guest for the occasion - Mrs. Varsha Gaikwad - The Education Minister for Schools, Government of Maharashtra in the presence of SIWS Managing Committee members and the Principal. The Chief Guest said that she was overwhelmed by the way the students organized the event and appreciated their efforts. The dignitaries wished all the participants a very happy pongal and encouraged students to continue to take part in such celebrations by visiting all the groups who participated in pongal making. The participants decorated the premises beautifully with their traditional art and set the festive season with Ma-Kolam (Rangoli with rice flour). The event that followed was 'Pongal Making'. Students showed a lot of enthusiasm and zeal by coming together to make pongal. Principal Dr. Usha Iyer in her address spoke about "Dhanam Pradhanam"- that sharing and giving are the essence of the festival. In light of the same she gifted the non-teaching staff with a pongal pannai- pot with rice, jaggery and dal, which indeed filled their hearts with joy and happiness. The stage events were organized with a view to provide a platform for the students to showcase their talent. The traditional dance forms of Karagattam, Bharatanatyam, Folk and free style contemporary songs on pongal in tamil were performed by the students. These activities promote the rich cultural heritage and create an awareness on traditional values and currently relevant social issues.

Provide the weblink of the institution
https://siwscollege.edu.in/southern-culture-association/

8.Future Plans of Actions for Next Academic Year

(1) To organize Local, National and International seminars on various topics and enhance our knowledge on various aspects of current concern. (2) To start short term courses and certificate industry oriented courses in various allied and interdisciplinary fields. (3) To introduce eco-friendly practices to sustain environmentally friendly values of our institution. (4) To enhance institution's contribution towards university functioning. (5) To collaborate with neighbouring institutions and industry through research work.