

Minutes of the Internal Quality Assurance Cell (IQAC) held on Saturday, 28th April, 2018 at 11.30 p.m. at the Conference room of the College.

Members present:-

1. Prin. Dr. Usha S. Iyer	Chairperson
2. Mr. Vaibhav Banjan	Co-ordinator
3. Mrs. Neeta Khanolkar	Teaching Faculty
4. Mr. Ayyappan Iyer	Teaching Faculty
5. Mrs. Kirti Nakhare	Teaching Faculty
6. Mrs. Sushashini Iyengar	Teaching Faculty
7. Dr. Daya Sridhar	Librarian
8. Mr. P. Manoharan	Accountant
9. Mrs. Jayashree Mhatre	Senior Clerk
10. Ms. Priya J Devadiya	Student Member

There being adequate quorum, the meeting commenced at 11.30 a.m.

1. Approval of Minutes of the earlier Meeting on 29th April 2017.

The Co-ordinator read out the Minutes of the earlier meeting and same was approved.

2. Draft AQAR for 2016-17.

The Chairperson informed the members based on the revised guidelines, NAAC team of the college has prepared the AQAR in the revised format for the year 2016-2017. The main highlights of the Draft AQAR for the year 2016-2017 were presented by the Co-ordinator. The Members gave valuable suggestion on some of the points of the AQAR and the after discussion the Draft AQAR for the year 2016-2017 was approved for submission.

3. Preparation of AQAR for 2017-2018.

The Co-ordinator informed the preparation for the early completion of AQAR for the year 2017-2018 has been initiated.

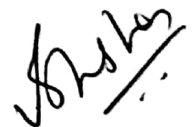
4. Any other Matter

The Members suggested the following for improvement of the college

- i) Alumni to be strengthened
- ii) Counseling for the students to be increased
- iii) Organise seminars for development of leadership capabilities of students.

5. Vote of Thanks

The meeting concluded with Vote of Thanks to the Chair.



Chairperson